

# HAVE-A-BLAST

**Non-Profit Vendor Registration Form**



**PARKS  
& RECREATION**

Name of Organization: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Please describe your booth including all food items or novelty merchandise you plan to sell along with any activities you plan to offer:

Early Registration Fee (Before May 13): \_\_\_\_\_ \$30.00

Late Registration Fee (May 14-31): \_\_\_\_\_ \$45.00

Booth Size is Approximately 15' x 15'

I have read and agree to all vendor requirements.

Vendor Signature & Date: \_\_\_\_\_

**Application & Booth Fee Must Be Received By Friday, May 13.**

Vendor Space is Limited and Could Fill Before Then - Register Early!

The City of Republic will host the 26th Annual Have-A-Blast Patriotic Celebration on Friday, July 1, 2022, at J.R. Martin Park in Republic (300 E. Hines Street) with an estimated 10,000 people expected to be in attendance. The event begins at 6:00 p.m. and ends after the firework show at approximately 10:30 p.m. This year's celebration will include a three-hour performance by local 80's tribute band Members Only followed by an amazing fireworks display.

### Non-Profit Vendor Information

- Non-Profit Vendors are encouraged to aim their booth toward "carnival-style" games and/or activities (duck pond, cake walk, face painting, etc.). A nominal fee could be charged for these games and/or activities to assist in fundraising efforts.
- Non-Profit Vendors have exclusive rights to sell novelty merchandise such as glow items, patriotic items, etc. Non-Profit Vendors may also sell food items, but other Non-Profit/Private Vendors may be selling the same items. We do not limit what type of novelty merchandise, glow items, food items, etc. that each vendor can sell at the event.
- Please note that **the City of Republic has exclusive beverage rights to the following type products for Have-A-Blast: bottled water, bottled/canned carbonated beverages, and bottled sports drinks. No vendor (private or non-profit) may sell any product of this sort during Have-A-Blast.** Other custom-type beverages are allowed for sale by vendors (private or non-profit) such as lemonade, tea, custom root beer, juice boxes, iced coffee, etc. Please contact the Republic Parks & Recreation Department if you should have any questions regarding what type of beverages are allowed for sale by vendors.
- Tables, chairs, and power to your booth are the responsibility of the vendor and **NOT** provided by the Republic Parks & Recreation Department. Generators must be located behind your booth and cannot be located on either side of your space as to not disturb the vendors located next to you.
- Non-Profit Vendor booth assignments will be drawn at random. No special requests will be considered.
- Vendors must have their booths set up by 5:30 p.m. and open by 6:00 p.m. **All vehicles must be removed from the park by 5:30 p.m.** Designated parking will be available for vendors. **No vehicular traffic will be allowed into the vendor areas between 5:30 - 10:45 p.m. - no exceptions.**
- Vendors will be mailed event information including booth number, site map, and a parking pass the week of June 7.
- The City of Republic is happy to provide local, non-profit organizations a discounted rate for booth space at Have-A-Blast to assist in their fundraising efforts to better our Republic community as a whole. **To receive the discounted non-profit rate, proof of non-profit status is required. (501(c)(3) Certificate, IRS Letter of Non-Profit Tax-Exempt Status, Etc.)**

### Non-Profit Vendor Booth Fees

- Booth Fee - Early Registration (Before May 13, 2022): \$30.00 (15' x 15' Space)
- Booth Fee - Late Registration (May 14-31, 2022): \$45.00 (15' x 15' Space)

### Non-Profit Vendor Registration

- Non-Profit Vendors wishing to participate in the 26th Annual Have-A-Blast Patriotic Celebration must submit the enclosed application, a complete list of items to be sold and/or activities to be offered, and the booth fee to the Republic Parks & Recreation Department by Friday, May 14, 2021. **VENDOR SPACE IS LIMITED AND COULD FILL BEFORE THIS DATE - REGISTER EARLY!**
- Applications can be dropped off at the Republic Community Center, located at 711 E. Miller Road in Republic, or mailed to the same address.

### Health Department Requirements

- Contact information for all vendors will be provided to the Springfield Greene County Health Department before the event. Food vendors must comply with all Health Department requirements and fees, where applicable. An inspector will be on-site before the start time of the event to inspect all booths for compliance.

**For Questions, Please Contact Casey Vinyard at 417-732-3500 or cvinyard@republicmo.com**